

In Record Time, Inc.

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301 West 53rd Street, Suite #17A, New York, NY 10019

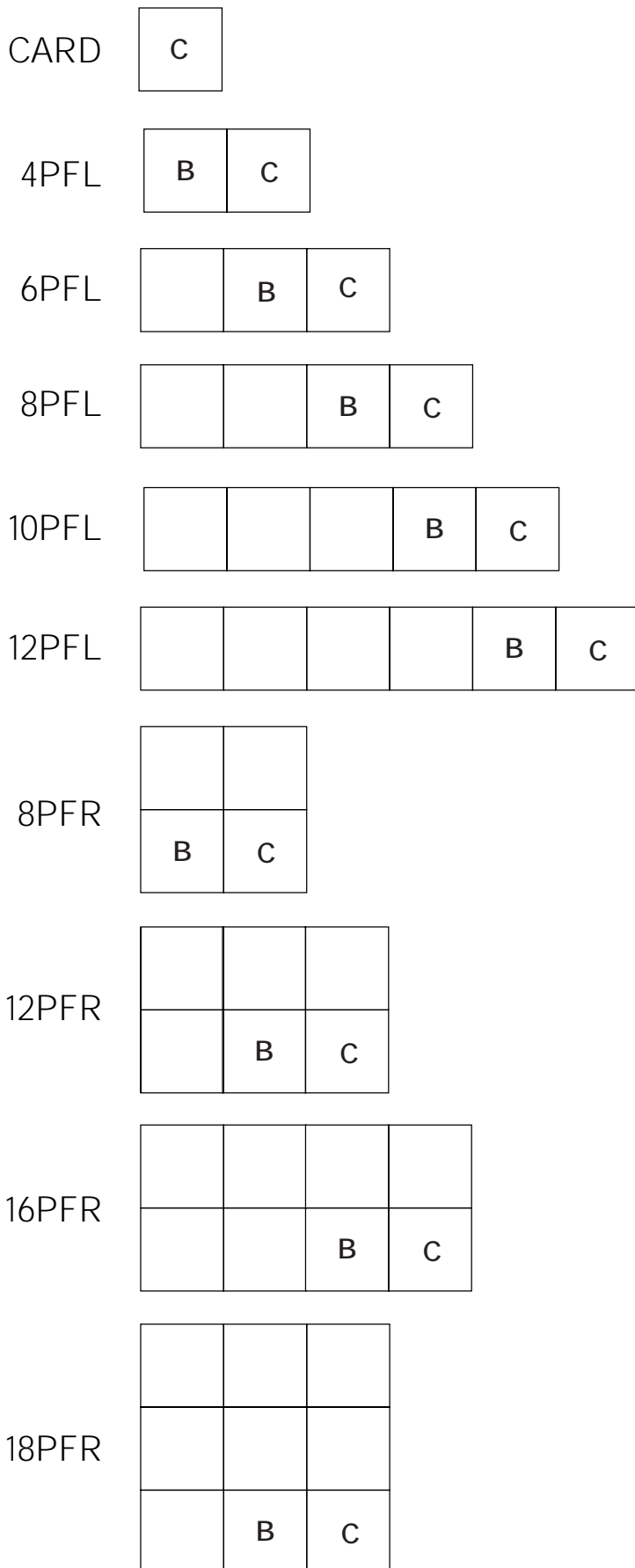
tele: 212.262.4414 fax: 212.262.4512

e-mail InRecTime@aol.com

www.inrecordtime.com

Adam Cott - President

Cd - Folding Specs

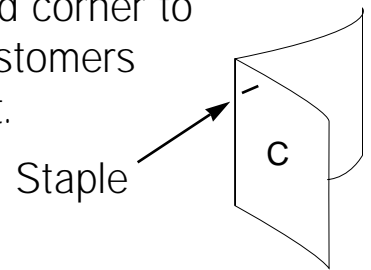


Legend:

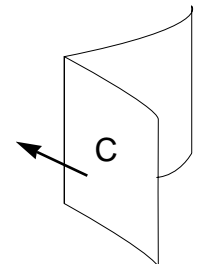
- L.....Long
- F.....Folder
- xP.....Amount of Pages
- R.....Rectangle
- C.....Cover
- B.....Back

Note: Any changes to folding method or position of cover and back must be explained with a sample or dummy provide by you with your order.

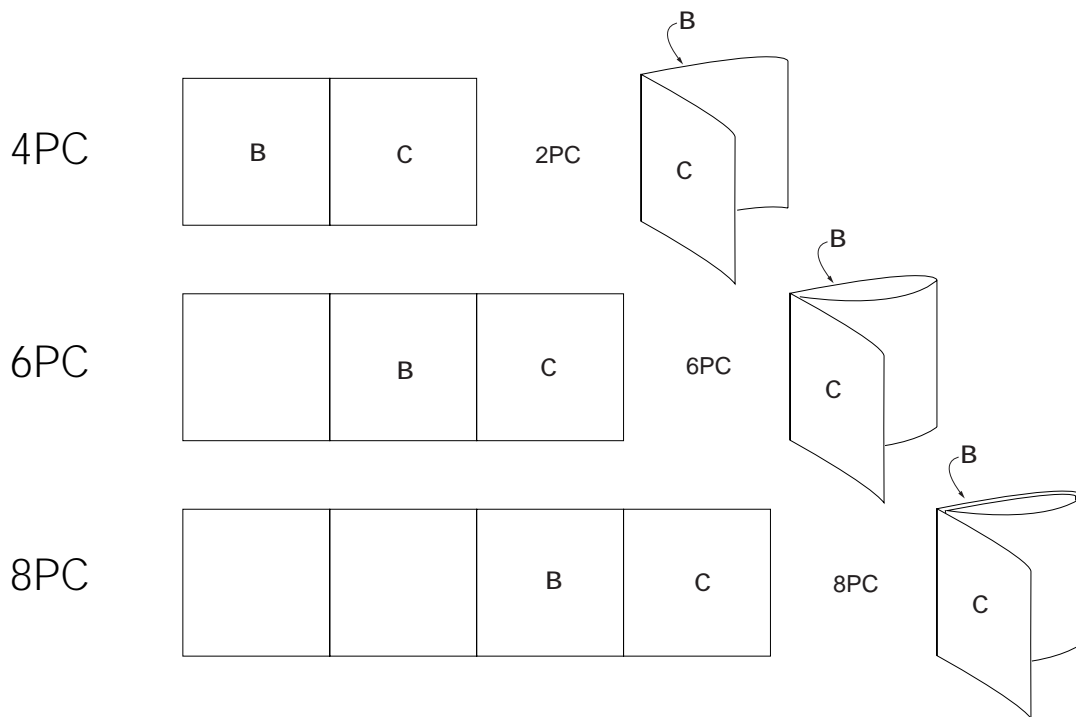
For booklet type inserts, the sample must have a staple in the top-left hand corner to simulate the customers finished booklet.



Looking at the cover, all folders will open right to left with the spine on the left hand side.



Cd - Booklet Specs



Note: Looking at the booklet cover, all booklets will open right to left with spine on the left hand side.

Legend:

L.....Long

F.....Folder

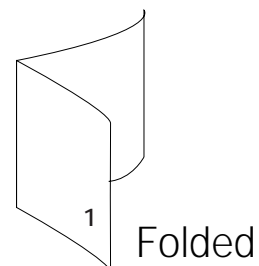
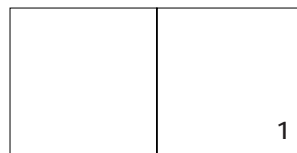
xP.....Amount of Pages

R.....Rectangle

C.....Cover

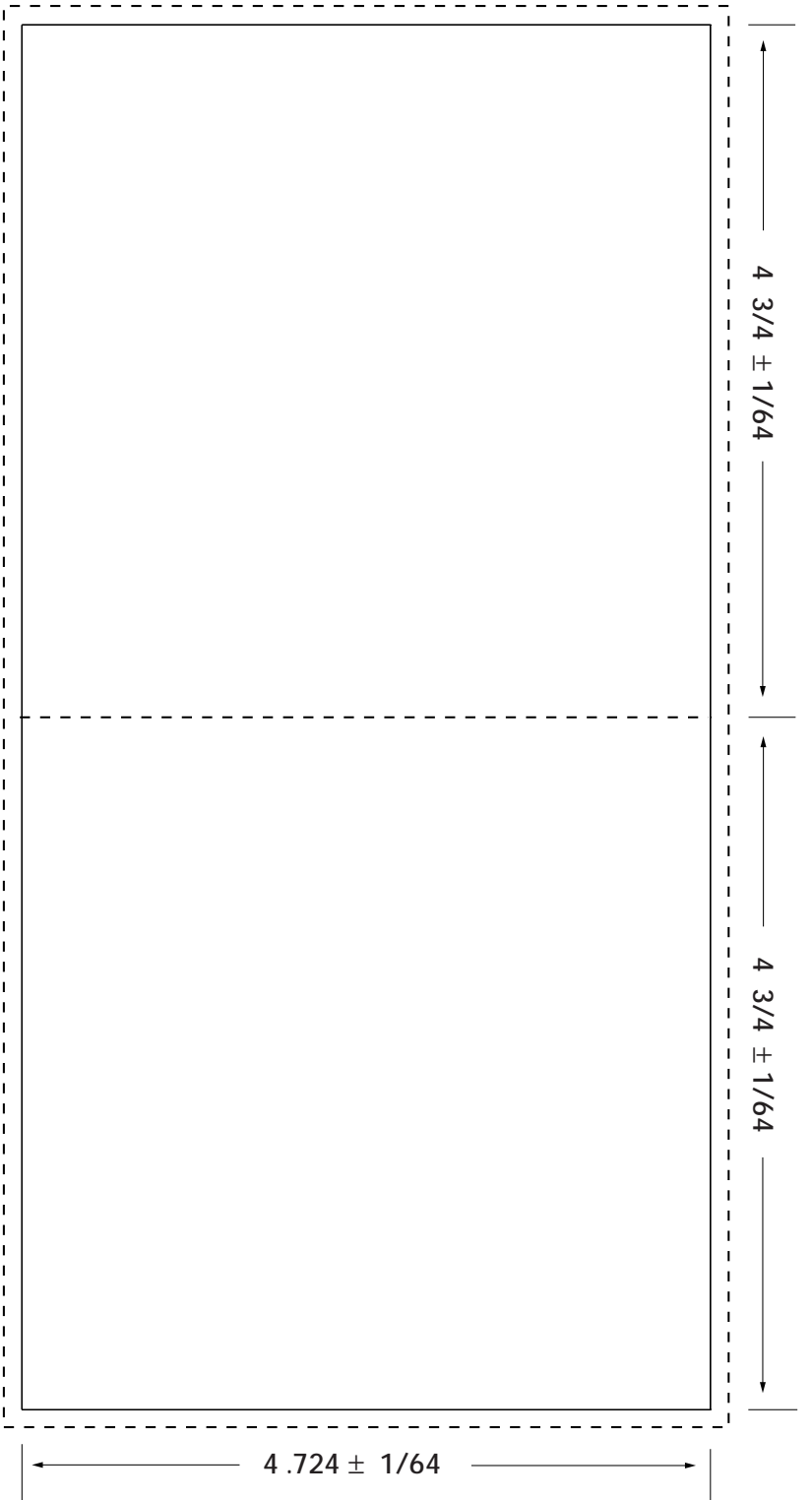
B.....Back

I.S. CD Inside Pages



Note: All inside pages are multiples of 4 panels.

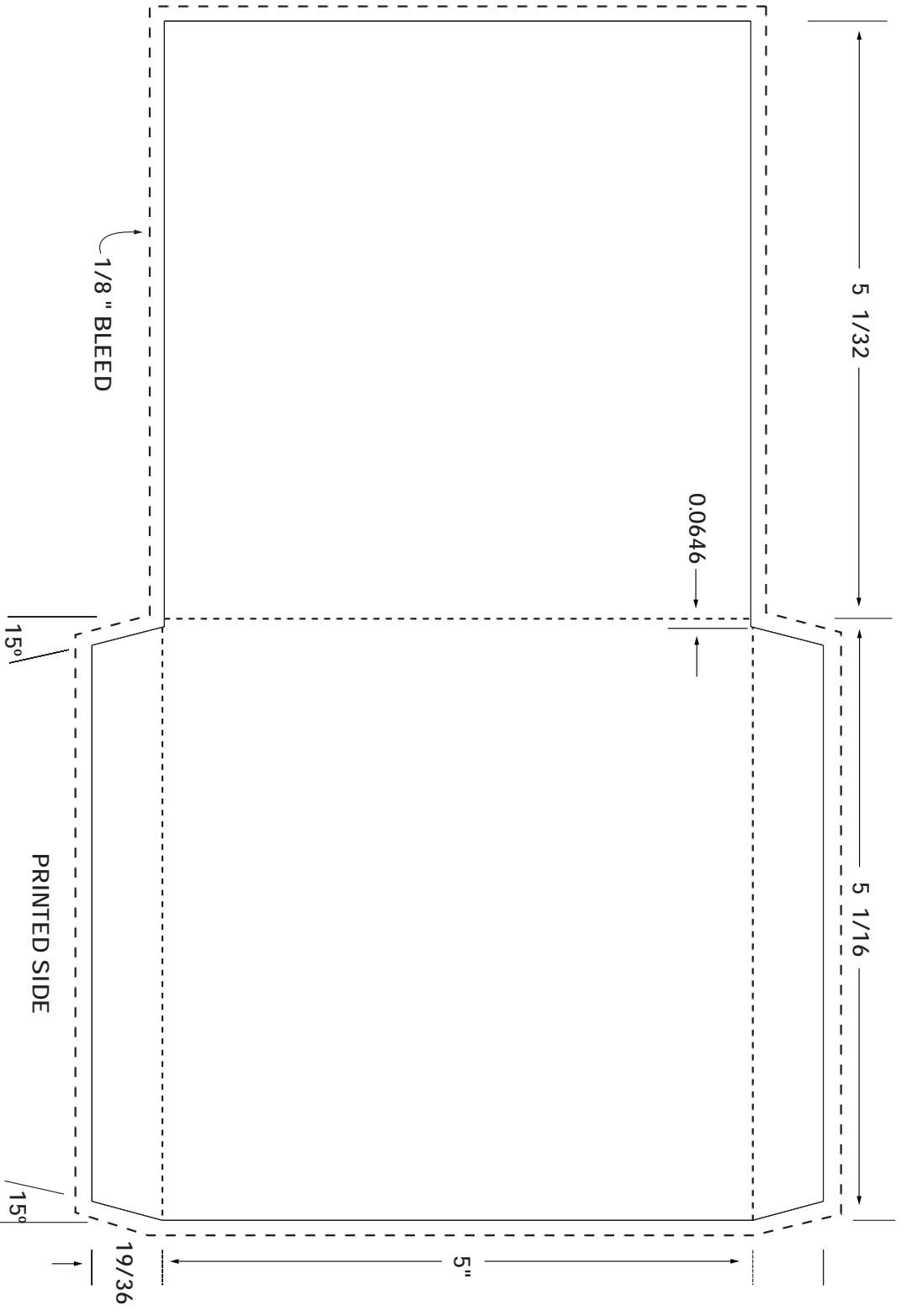
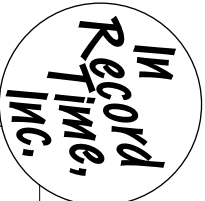
CD - 4 PFL Folder + PC Cover + IP



Client		PO #	
Ref.	4 PFL Folder + PC Cover + IP		
Size		O.B.	4.724 x 9.5
PGM #	29151 B	Date	
Board Thickness		Scale	

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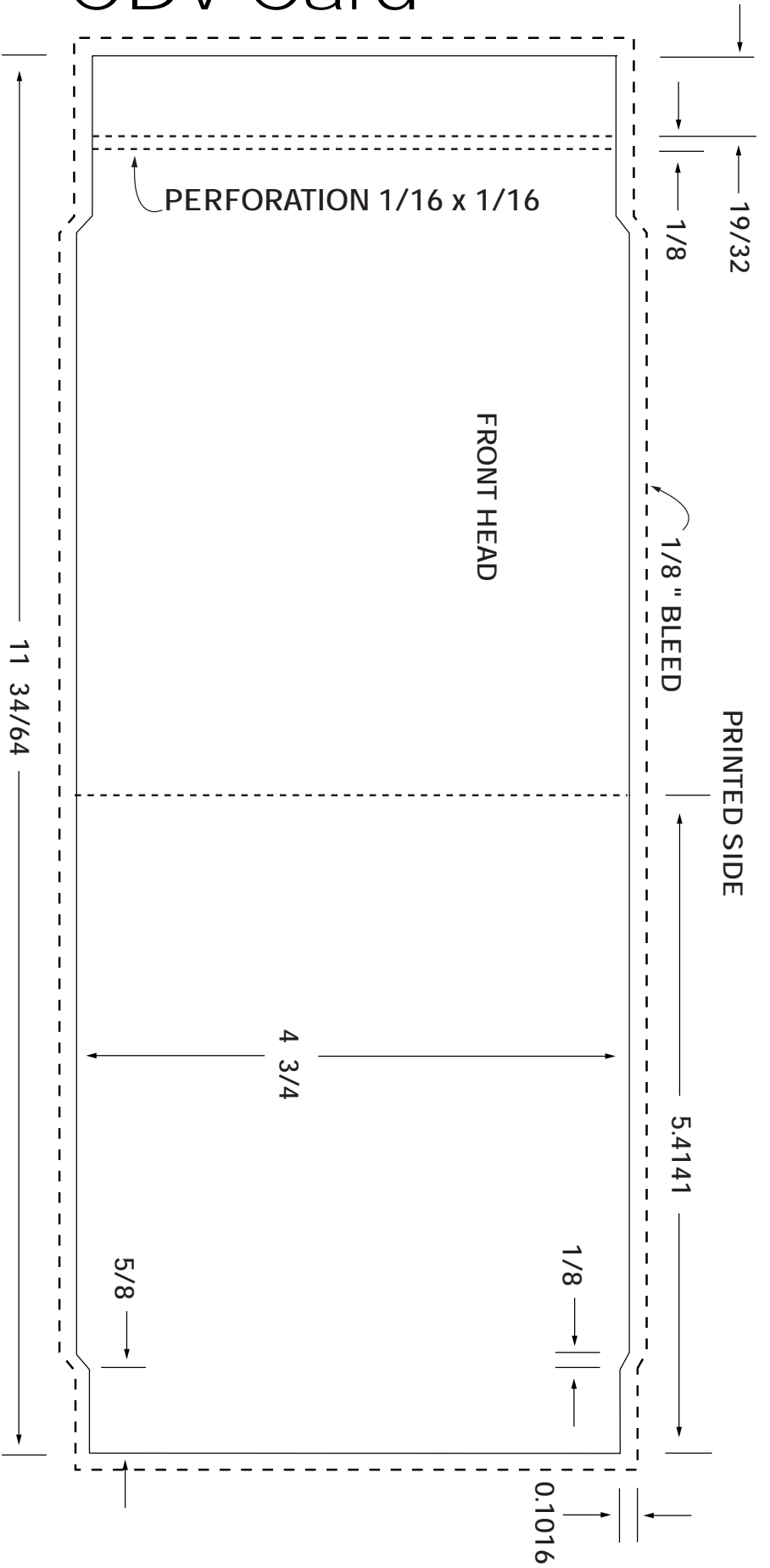
CD - 5" Jacket



Client		PO #	
Ref.	5" Jacket	O.B.	6.1563 X 10.0938
Size		Date	
PGM #	34337 A	Scale	
Board Thickness	0.018		

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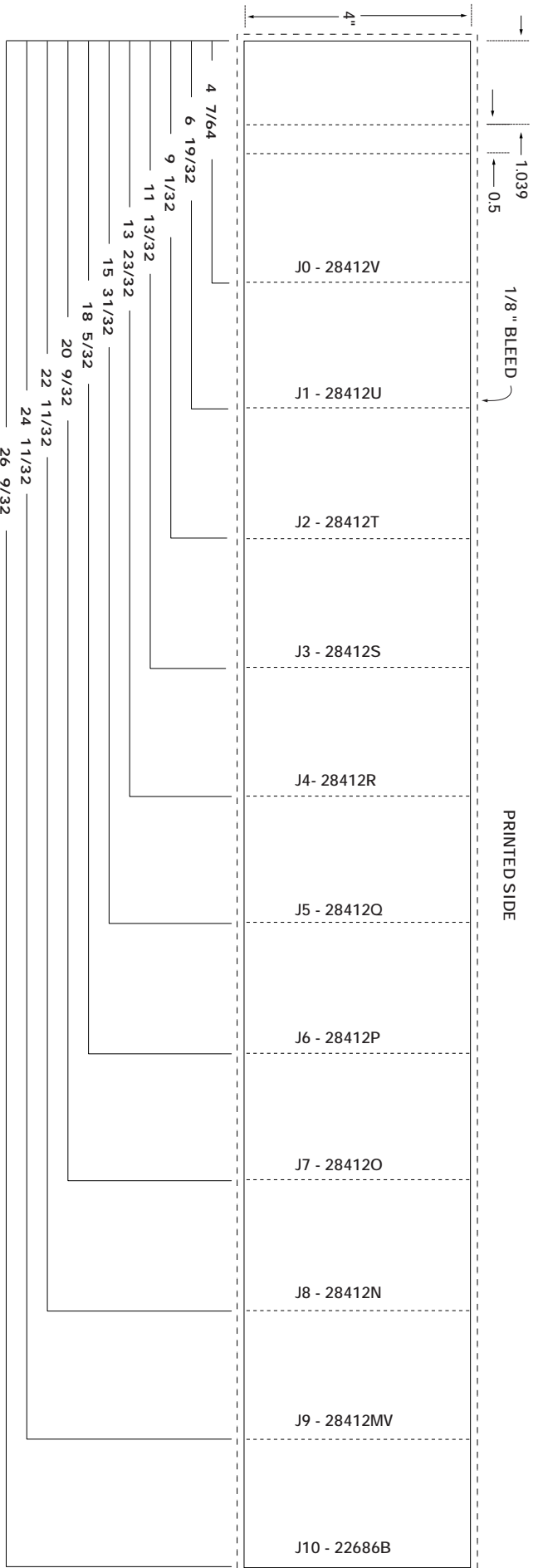
CD - CDV Card



Client		PO #	
Ref.	CDV Card	O.B.	4.75 x 11.5469
Size		Date	
PGM #	18383 A	Scale	
Board Thickness			

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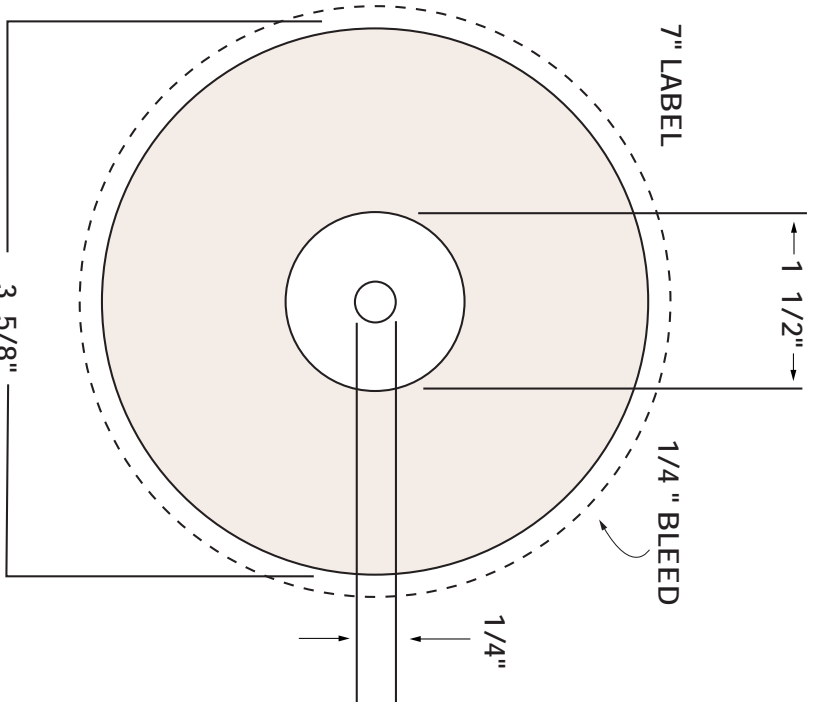
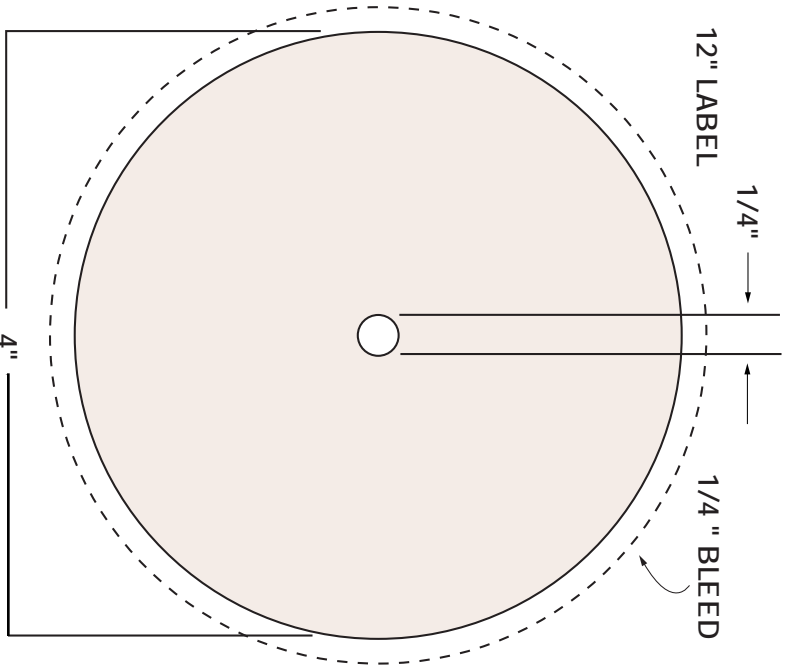
Cassette - J-Card



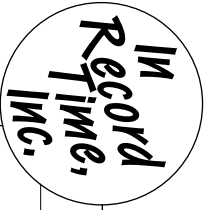
Client		PO #	
Ref.	J-Cards (J10 J9 J8 J7 J6 J5 J4 J3 J2 J1 J0)		
PGM #	22686B 28412M 28412N 28412O 28412P 28412Q		
PGM #	28412R 28412S 28412T 28412U 28412V	Date	
Board Thickness		Scale	

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Vinyl Labels 12" & 7"



Please provide film negatives 133 LPI. Emulsion down, right reading.
All background images have to bleed about 1/4".



Client		PO #	
Ref.	Vinyl Labels - 12" & 7"	O.B.	
Size		Date	
PGM #		Scale	
Board Thickness			

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